



MIAMI BEACH

OFFICE OF THE CITY MANAGER

NO. LTC # 071-2006

LETTER TO COMMISSION

TO: Mayor David Dermer and Members of the City Commission

FROM: Jorge M. Gonzalez, City Manager

DATE: March 17, 2006

SUBJECT: Selection of Donald Druitt as New Emergency Management Coordinator

This Letter to the Commission is to inform you of a recent appointment I have made in the Administration. After an extensive recruitment process, I am pleased to announce the selection of Donald Druitt as the new Emergency Management Coordinator for the City of Miami Beach. This position has been added to the Administration in order to better expand our provision of emergency response to the community for all disasters, especially hurricanes.

Don joins us with almost 35 years experience in emergency management and disaster preparedness. Don held the position of Domestic Preparedness and Emergency Management Coordinator for the City of Fort Lauderdale for the last three years. He was charged with coordinating, planning, developing and directing the City's domestic preparedness and emergency management programs.

Prior to this, Don was Emergency Planner and later Deputy Coordinator for Emergency Management in Newport News, Virginia. He was directly involved in the design of the City's Emergency Operations Center (EOC), and served as the liaison to FEMA in the aftermath of Hurricane Floyd. He also served as the State Exercise Controller for FEMA evaluated Nuclear Planning Zone exercise. He has served as a member of the Weapons of Mass Destruction (WMD)/Terrorism Taskforce as well as Secretary for the International Association for Emergency Managers Region 3. Don also served as Deputy Coordinator for Emergency Management in Hampton, Virginia. He was directly involved in the operation of the EOC during Hurricane Bonnie as well as coordinated efforts to implement a new citywide GIS mapping system.

A detailed resume of Don's employment history is attached for your review.

Please join me in welcoming Donald to our team. Donald's first day is March 20, 2006. I am sure that you will find him to be highly qualified and professional. In the meantime, should you have any questions, please feel free to contact me.

JMG: DM

Attachment

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CITY CLERK'S OFFICE

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DONALD L. DRUITT, SR.

2917 NE 3rd Avenue Wilton Manors, Florida 33334 1-954-567-5669 (home) 1-954-828-6826 (office)

OBJECTIVE: Applying for Position – Emergency Management Coordinator

Domestic Preparedness Emergency Management Coordinator seeking to lead an organization prepared to meet the challenges of change through organizational readiness by providing:

- Vision – develop a team recognized as the best in the state or nation
- Mission – train and educate the staff on operational preparedness issues
- Goals – increase the value of service to the public

PROFESSIONAL EXPERIENCE SUMMARY

Extensive experience with multiple Civilian and Department of Defense Agencies throughout the world, serving in various positions relating to supervising; scheduling; planning; research and development; facility management; instructor and trainer; federal and public disaster/emergency preparedness activities and exercises; supervision of Emergency Operations and Telecommunication Centers/Emergency Services Networks and Protective Agencies for on-scene personnel; familiar or proficient with telecommunication radios and systems; EOC specific computer programs; nuclear, biological and chemical related EOC programs, equipment and software, management policies, practices and procedures; marketed and sold real estate.

EDUCATION

Bachelors of Science, Business and Management, University of Maryland

WORK EXPERIENCE**Domestic Preparedness & Emergency Mgmt. Coord., Ft Lauderdale, FL 2003-Current**

Coordinates, plans, develops and directs the City's domestic preparedness and emergency management programs. Ensures that the City is prepared to respond to, mitigate the potential impact and recover from terrorist attacks, mass casualty incidents, natural disasters and other major emergencies including its port. Ensures compliance with related federal, state and local laws; coordinates a wide variety of City departments and other government and private agencies; facilitates and administers the submittal process for federal reimbursement claims for the City's costs during applicable emergency operations. Serves as the City's liaison on emergency preparedness issues with the County, the State of Florida, Federal and other local agencies; advises departments on their emergency plans; coordinates and integrates the City's emergency management program across departments and with all related functions, and makes recommendations to improve systems. Coordinates with the City's Public Information Office and other Department personnel in developing and delivering emergency preparedness information and programs to the public. Responds to emergency operations incidents and serves

as the Emergency Operations Center Coordinator, assists with overall management of emergency operations during actual disasters including maintaining contact with other disaster response agencies. Coordinates with Finance Department and other City staff to promptly submit federal and state reimbursement claims for City costs incurred during emergency operations. Ensures that the City's emergency operations center is in a constant state of operational readiness; recommends the purchase of additional equipment to improve the functionality of the emergency operations center. Identifies and maintains an inventory of public and private emergency resources available for domestic preparedness, homeland security and major disaster response and recovery operations in the Fort Lauderdale area, specifically relating to personnel, facilities, equipment and materials. Chairperson and manager of the Metropolitan Medical Response System (MMRS) including program deliverable development, training, pharmaceutical and equipment selection and purchase, including over-site for the Domestic Preparedness, Nunn, Lugar, Domenici (NLD), and The Office of Domestic Preparedness, State Homeland Security Assessment and Strategy Program (UASI) Grant programs, which exceed \$1 million dollars. Additionally overseeing the Cities Continuity of Government Operations (COOP) and the Comprehensive Emergency Operations Plans (CEMP) implementation and/or rewrite. City representative on the Local Emergency Planning Committee (LEPC).

Deputy Coordinator Emergency Management, Newport News, VA 1998- 2003

Directly involved with the design and relocation of the Departments newly constructed Emergency Operations Center. Supervise EOC staff during EOC activations with hands on experience during several Presidential Declarations relative severe weather seasons. FEMA liaison during hurricane Floyd (1999) disaster recovery operations. Implemented a GIS mapping system for the EOC depicting critical city infrastructure locations including evacuations routes and shelters. Apprises the planning essential for reaction to operations within the Nuclear Regulatory Commissions (Nuclear Reactor) 10 and 50 mile Emergency Planning Zones (EPZ), and serves as State Exercise Controller for FEMA evaluated Nuclear Power Plants exercises; managed the EOC staff during the year 2000 FEMA evaluated Nuclear Planning Zone exercise resulting in zero deficiencies. Assisted in the establishment of a multi city and countywide Disaster Recovery Task Force, providing assistance to families with unmet disaster recovery needs. Serves as a member of the Weapons of Mass Destruction/Terrorism Task Force (WMD). Coordinates Search and Rescue (SAR) missions with both City and State resources. Former Secretary for the International Association for Emergency Managers Region 3. Member of EPCRA SARA Title III, Local Emergency Planning Committee for past five years. Develops and implements Emergency Preparedness exercise/training programs for the city and region including Amateur Radio Emergency Service (ARES) personnel. Serves as the Emergency Managers Committee Hurricane Expo Coordinator. Manages the EOC and Mobile Command Post. Acts as an integral agent for all City, Mitigation, Preparedness, Response and Recovery programs. Prepares and Administers Grants. Assists in the development of the Departments annual budget. Integral agent in the preparation of the cities Terrorism Response Plan 2001. Co-Chair of the Metropolitan Medical Response System (MMRS) Communications Committee. Chairman for Storm Ready Community (NWS) Project resulting in the City receiving the Storm Ready Community Status, which was the first community designation in the State of Virginia.

Deputy Coordinator Emergency Management, Hampton, VA 1998

Developed, planned, and implemented citywide emergency disaster plans. Duties also included development of disaster preparedness training activities. Directly involved in the operation of the Emergency Operations Center during Hurricane Bonnie. Coordinated efforts to add, replace and update a new city wide GIS mapping system to track significant events for the (EOC) during disasters which may be experienced by the city of Hampton (a coastal city). Conducted exercises designed to test the adequacy of emergency plans. Provided staff planning and analysis-support to achieve maximum utilization of division resources. Provided information of a technical nature and assisted in development of the division budget. Partnered with the staff to achieve National Accreditation Status for the Department. Assisted in the planning and development for the Citizen Emergency Response Training Program (CERT). On call 24 hours a day to provide technical advice and support to the Emergency Coordinator/City Manager and city staff relative to city and region wide Emergency Management functions or activities.

Emergency Planner, Newport News, VA 1996 -1998

Served as the Peninsula Local Emergency Planning Committees Emergency Planner (PLEPC). Managed the Emergency Information data base System (EIS), and evaluated or revised the committees Emergency Operations Plan as it related to regional, (city and county) emergency planning. Directly involved in the operation of the EOC during emergency/disaster situations, which occurred on the peninsula in 1996-98 including Hurricanes, Nor' easters, Virginia Nuclear Power Exercise-97, and a city\wide Airport disaster (mass casualty) exercise. Served as the Public Information Officer, Secretary and Business Liaison for the PLEPC. Work environment included familiarity with mobile command post operations and 911 center, knowledge of local, state and federal laws regarding emergency preparedness. Grant writer for the SARA Title III Emergency Planning Grant. Directly involved with design and temporary relocation of the Emergency Management Office/EOC. Terrorism Task Force member. Marketed and Sold Real Estate.

Chief Material Management Branch, Blue Grass Depot, KY 1994 -1996

Responsible for researching, planning, coordinating and compiling information for the Director of Mission Operations, relative to the receipt, storage, issue, overhaul, information safeguard, repair, shipment and disposal of assigned Department of Defense commodities. Logistics also provided for Special Ops and/or Black Unit operations. ,Senior Supervisor for a staff of nine civil servants GS-9 and below whom provided data processing support to DOD customers. Monitored and evaluated the Depot Civilian Security Forces who were responsible for the security and safe guarding of DOD commodities including a chemical weapons stockpile. Additional responsibilities included support for a Positive Pressure Emergency Operations Center that supported the depots civilian security forces and the depots chemical emergency response teams. The EOC was responsible for activating the County Wide Siren Notification System.

Organization/EOC Supervisor/ Instructor, State Side, Germany, Korea 1987 -1994

Trained and led an organization of more than 250 diverse men and women. Managed an EOC staff of 120 personnel. Developed and implemented logistic/contingency plans; maintained a supplies/equipment inventory over \$1M. Served as the Emergency Operations Center

Supervisor, Instructor, Nuclear Emergency Search Team Leader, and Communications Security Custodian. Developed new and innovative procedures for facility operations, office automation, lesson plans, record maintenance and performance evaluations.

Nuclear / Weapons Specialist/ Quality Assurance Inspector, World Wide 1971 -1987

Foreman Nuclear Weapons Operations Center; Logistics Advisor; Instructor; Nuclear Accident/Incident Response Team Leader; Quality Audit Inspector; Evaluator and Student. Developed Quality Inspection Programs to assure effectiveness of production by organic and contractor personnel for all facets of conventional maintenance programs. Furnished managers and supervisors with technical guidance. Advisor to committee developing contingency plans in the event of catastrophic events. Team leader / member of the Disaster Preparedness, Hazardous Material / Special Weapons Teams responding to all types of accidents and or incidents.

ADDITIONAL EDUCATION AND TRAINING

FEMA Emergency Managers Professional Development Series Certificate (Emmitsburg, MD.), Incident Response to Terrorist Bombings Awareness Course (New Mexico Tech), Senior Officers Nuclear Accident Course (Kirkland AFB, NM), Community Emergency Response Team Train the Trainer Course (CERT) (Virginia Department of Emergency Management), Emergency Preparedness Community Outreach (Virginia Department of Emergency Management), Hazardous Waste Courses (Maryland), Fire & Paramedical Services Environmental Crimes Task Force Certificate of Training, Basic Nuclear Effects and Nuclear Weapons Render-Safe Course (Sandia, National Laboratories New Mexico), Explosive Ordnance Disposal (Red Stone Arsenal Alabama, Indian Head Maryland & Sandia Labs New Mexico), Hurricane Preparedness Training (National Hurricane Center, Miami Florida), WMD Advanced Radiation! Nuclear Course (Terrorist Bombings Awareness Training Center Nuclear Test Site Nevada), Train-the- Trainer NBC Course (US Natl. Domestic Preparedness Program), Incident Command Courses, Radiological Response Training (Department of Emergency Services, VA.), Public Information Officer/Media Relations Courses, Communications Security Supervisor Course, EOC Management/Incident Command System Courses, Table Top Exercise Development Courses, Emergency Management Institute IEMC/Hurricane Preparedness and Response Course (Emmitsburg, MD.), Managing Mass Fatalities Courses, Search and Rescue Coordination Course, HAZMAT for Public Officials Courses, U.S. Environmental Protection Agency (EPA) Risk Management Course, Skywarn and Severe Weather Courses, Associate Instructor Training Course, HURRTRAK, EMWin, Peet Weather System, HURRVAC Weather Systems program user, Computer Aided Management of EOC's, FASTSCAN Radiation Whole Body Count (WBC) Devices Basic Operations Course (Canberra Industries, Meriden CT.), Nuclear Weapons Basic Electronics and Advanced Courses (Huntsville, Alabama), Senior Leadership Academy (Texas), Micro Soft Office 2000, Windows 2000 & The Internet, Logistics Management and Instructor Courses, GIS/ARC View Map Users Course, Realtors License.

SPECIAL QUALIFICATIONS

Assumed positions requiring Top Secret Security Clearance with Cosmic Atomic, Critical Nuclear Weapons Design Information Access (CNWDI).